



**FULL GOVERNORS' MEETING
HELD ON THURSDAY 12TH JULY 2012 AT 6.30PM**

Members Present

Rev Christina Bennett, Jane Brown, Rod Brown, Louise Clark, Alan Corbett, Rev Alastair Cutting, Paul Drew, Hannah Freeman, Michelle Hills, Heather McFarlane-Cryer, Bridget Meinecke, Nick Phillips, Hannah Robins.

	<u>Action</u>
<p>1. Apologies for Absence Nellie Grimes and Dan Valovin.</p>	
<p>2. Declaration of Interests Rod Brown declared a business interest in the Planning Department, Horsham District Council and Alan Corbett in Tasker Construction.</p>	
<p>3. Minutes of Meeting of 17th May Minutes were agreed as a correct record and were proposed by Bridget Meinecke and seconded by Jane Brown.</p>	
<p>4. Matters Arising (not covered by agenda items)</p> <ul style="list-style-type: none"> • Seaford Challenge sponsored bike ride was a success. Still awaiting total on monies raised. • Nick Phillips thanked those Governors who were able to attend the rearranged sports day. • Nick Phillips thanked Rev Alastair for holding the St Peter's Day Service in church. • The community day had been a success and Nick said we had received some nice thank you letters as well as a money donation to the school. • Tim Furber had confirmed with Nick that he would be stepping down as Chair of PTA at the end of this term. 	
<p>5. Urgent Matters Dates of future meetings : 11th October, 29th November, 7th February, 18th April and 4th July.</p>	
<p>6. Chair's Report and Governors' Award Paul Drew welcomed Rev Christina Bennett to the Governing Body. He said that although the school year had had a difficult start it had also been a busy and successful one.</p> <ul style="list-style-type: none"> • The memorial garden had been completed and officially opened. • Shakespeare workshop inset for staff had been a success and from that the 	

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school's production of Macbeth had been outstanding. There had also been a strong focus on literacy.

Action

- A number of Teaching Assistants have attended training courses and one has achieved HLTA status. There have been lots of areas of development and progress and Paul thanked Nick and his staff.
- Paul thanked Hannah Freeman for her hard work and commitment to her SENCO role and wished her well in her new school.
- With regard to nursery developments, Governors had moved further with the business plan. Nick, Hannah and Dick had visited a number of nurseries. Paul highlighted that the Diocese did not have the funding available to support the plans and that a commercial lender would have to be approached.

Hannah Robins said that Governors now need to firm up the assumptions that have been made so far.

- Paul Drew notified Governors that he had received a resignation letter from Tom Benyon.

7. Headteacher's Report

New play equipment has now been completed and the children were excited to be using it.

1. Pupils

- The school roll is increasing. With a small Year 6 cohort leaving and a large intake for Reception in September. This would have positive budget implications.

Dick Hill asked what the pupil numbers would be for September and did this include families from the new estate. Nick said that we were expecting 382 on roll but this did not include any children from the new estate.

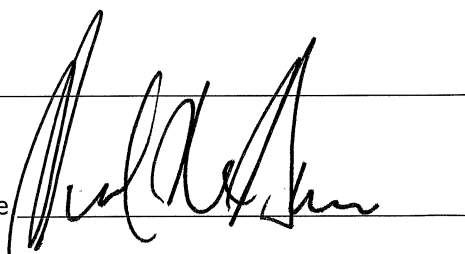
Dick Hill asked who decides the boundaries for admission. Nick said that if we were over subscribed, the Governors Admission Panel would use the guidelines from the Admissions Policy.

- Bridget Meinecke said that the parking situation around school had become increasingly worse. Rod Brown said that he had met with Nick and a representative from Horsham District Council regarding setting up a voluntary one way system around Fabians Way/Staples Barn during school 'peak' times. Views had been sought from Saxon Weald and Upper Mead Nursing Home and both were happy to adapt the system. Planning permission will need to be sought for the 'one way' signs

Paul Drew suggested that through educating children in school they in turn could impress upon their parents about dangerous driving/parking. It was agreed that this would be a focus for an assembly. It was also suggested that Governors could put cones out in the morning to raise parking awareness. Alan agreed to do this.

Alan

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3. Curriculum Matters

- Bridget Meinecke asked why the phonics testing had not been positive. Nick Phillips said that the type of testing had been unfamiliar to the children and they had found it unsettling.

Hannah Freeman said that the more able children had struggled with the testing as the less able were already familiar with phonics as a way of learning. The whole experience would be looked at before next year's testing.

8. Main Business**8.3 SATs results**

KS2 results have now been published. KS1 results were also available.

- KS1 target in Reading not achieved.
- Encouraging increase in L2 and L3s in Writing.
- Maths – similar to previous years for L2.
- Maths – L3 increase from last year.
- English – slight increase in L2, however a fall in L3s.
- Science – significant increase in L3 from last year.
- KS2 – Maths and English Reading marked externally. Writing marked internally.
- English L4 – target 85%. Achieved 98% which is the highest ever percentage we have had for English L5 : 51% up 21% from 2011.
- English overall achieved 98%. Our target was 89%.
- L4 Writing – increase at L4 : 80% in 2012; 72% in 2011.
- Reading – all children achieved L4. First time in the school's history that 100% has been achieved, with 87% at L5.
- Maths – first time all achieved L4.
- Nick said the threshold for Reading had been lowered by one mark this year. Seven children had just achieved L5, so this had worked in our favour.
- Paul Drew asked whether we should be concerned about the KS1 SATs? Nick Phillips said that we will need to compare them against other schools and look at the value added.

9. Reports from Sub Committees**9.1 Finance**

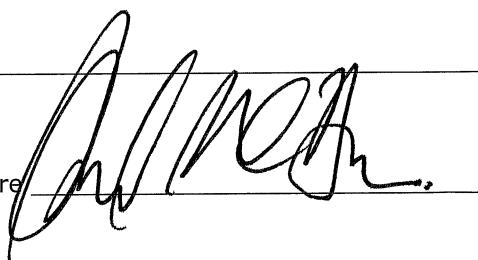
Finance meeting to be held on 19th July.

9.2 Staffing & Curriculum

- Five new Teaching Assistants have been appointed and one other 1-1 TA to be recruited.
- Two new teachers have been appointed to replace Hannah Freeman and Tom Benyon.

9.3 Premises

- Work on the heating system, boiler room and electrical improvements to be carried out during the summer holidays.
- Cheryl Marrs is liaising with the Diocese regarding solar panels as there may be some funding available.
- Possible water leak again in the car park. Cheryl Marrs has asked Southern Water to investigate.



<p>10. Link Governors Report</p> <ul style="list-style-type: none"> Hannah Robins and Bridget Meinecke have met and are continuing to look at ways of improving effectiveness. Staff Teacher Governor to be appointed to replace Hannah Freeman. Hannah Robins had attended a policy training course. Hannah Robins and Bridget Meinecke to draw up list of Governor roles. 17th November – Governors Conference. Book through school office. <p>11. Safeguarding None.</p> <p>12. SEN Update</p> <ul style="list-style-type: none"> Applied for three new statements. Three children with statements leaving at the end of this term this will mean numbers remain the same. <p>13. Policies to be reviewed Hannah and Stephanie to look at policy list.</p> <p>14. Information and Routine Matters</p> <p>14.1 Racial incidents None</p> <p>14.2 Complaints None</p> <p>15. Chairman's Actions</p> <ul style="list-style-type: none"> Governor awards – four nominations had been received. Awards to be presented at assembly on Thursday. Nick thanked Governors for their support with the nursery working party and especially Dan for all his hard work. Nick thanked Paul for his role as Chair and the support he had given to him and the school over the year. 	<p><u>Action</u></p> <p>Hannah / Bridget</p> <p>Hannah / Stephanie</p>
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