

Minutes of Class Reps Meeting – Friday 17th November, 2.15pm

1. Update from last meeting

1.1. Book Nook

LR has discussed this with Mrs Boghurst and Mrs Flood-Murphy, who are responsible for this. Each year group will have responsibility for the book nook each half term, will be decorating it and doing story time at breaks etc. Lots of things are planned for this and there will more information when this is launched soon.

1.2 Water

LR has asked all teachers to remind children to drink their water.

1.3 Communication re. Resignation of Head Teacher / School 'way forward'

LR confirmed that she had spoken to all the children telling them that Mr McC said goodbye and wished them well. She informed group that governors cannot say any more about the situation. Governors are meeting with the Local Authority re. the way forward and that parents would be updated once more was known.

Further to request at last meeting, LR has approached Chair of Governors re. a parent meeting to inform of school improvement plans etc. Confirmed that they are happy for this to go ahead once meeting with LA has happened.

LR reiterated that if any parents have any concerns they should make an appointment to see her.

2. Outdoor Classroom

LR raised fact that Y1/Y2 classroom needs attention. Asked if class reps and / or other parents would be happy to help with sorting it out. Reps happy to help.

Action:

Shaun to co-ordinate a plan

3. Year Group Assemblies

Group discussed reinstating tea / coffee (and squash / biscuits for children) after assemblies. Unanimous vote to reinstate this. All discussed role of class reps in making tea / coffee and washing up etc. Discussed great instructions that Karen Robbins had provided.

Action

LR to ask Alice to find Karen Robbins checklist and forward to class reps.

LR confirmed that all dates have been published in the newsletter. (Note office have since provided confirmation that Y2 assembly is on Friday 2nd February and the Y3 assembly on Friday 26th January.

4. PTA

PTA thanks reps for all efforts with bonfire night and informed that raised a fantastic amount - approximately £4000.

Informed that people are needed to run Easter event and this will be discussed at AGM.

Asked that class reps remind / encourage parents to attend PTA AGM 23rd November and to order Christmas cards.

Also requested that reps ask parents to sign up to PTA facebook page.

Next event is school disco – have lots of helpers but more also appreciated.

Also discussed idea of school facebook page. Agreed good idea if is additional means of communication, complementary to existing communication.

5. XMAS week

LR confirmed activities for Christmas week. Mrs Jewell will be sending letter out to parents. w/c 4th December – Reception & KS1 nativity

Activities will run from 13th to 20th December.

13th: Xmas jumpers and lunch – parent helpers to help set up 11am, serve & help clear up (approximate finish 2pm). PTA to provide crackers, wrapper paper to decorate tables and chocolate coins. Midday Meal supervisors to set up and dismantle tables as have to be trained to do this.

14th: Pantomime at school

15th: charity Christmas jumper day and whole school Christmas fun morning.

18th: KS2 parties PM

19th: KS1 & R parties

Action:

LR to check who funds class present from FC – school or PTA.

20th: Staff panto, lunch & Christingle

6. Matters from classes

Reception:

Dangerous parking / driving near school

issue raised of people parking by entrances to school and going onto kerb. LR informed all that no funding available from WSCC for any support.. Discussed possible report offenders to operation crackdown, letters to parents re voluntary one way system and other signage etc.

Action:

LR to send reminder letter to parents

Y1

Raised issue of confusion re learning grid – some had not received and some were unable to open on MAC – needs to be PDF.

Action:

LR to check with office that learning grids etc. sent as PDF / mac compatible.

Asked that class reps be told when new children join so can welcome parents.

LR informed all that many new children join so this may not always be possible but will investigate.

Action:

LR to speak to office to investigate possible to let parents know when new person joins their class.

Y2

Issue with marker pens and shirts, teachers have been informed.

Action:

LR to check with teachers that this has been addressed.

Issue with over-crowding at KS1 double doors now that more classes exiting from here. LR informed that they are trialling new system.

Action:

LR to speak to teachers to see if any way to resolve.

Y3

Issue raised re. communication re. Mrs Peploe leaving. LR informed all that could not inform until had all facts. Informed all that experienced new teacher joining and is keen to meet the children and will be coming in to school before starts.

Issue raised re. children not eating lunch as want to go and play with friends. LR explained that there is procedure for children to have to have lunch box checked before they go and have to ask to leave hall - and member of senior leadership always on duty, but sometimes gets overlooked. LR requested that if is an ongoing issue for particular child, parents should raise with teacher.

Action:

Class reps to remind parents to raise with teacher if there is an issue with a particular child.

Issue raised re. children being left out of games, not allowed to join in and class rep asked that children are reminded to tell someone (TA/teacher/playground buddies) if this is happening. LR asked that parents tell class teacher if this is happening so that they can do circle time / class intervention to help all children resolve issue.

Y5

Raised fact that Y5 floodlight always on. Informed that is being dealt with.

Y6

Request made for reinstating more structured homework for year 6 as was previously implemented, preparing year 6 for secondary school. LR informed rep that this was being reviewed.