

## **Minutes of Class Reps Meeting – Friday 20<sup>th</sup> November 2015**

Present:

Laura Roberts - Head JC, AM, (for SC) KD, EF, KR, KS, AM, SL, EJ, RL, JM, BS, SF, CK

- 1 Welcome
- 2 Laura Roberts summarised meeting minutes from October.

LR would like ongoing updates on Abacus, after positive comments from some parent reps on their children using the site for maths exercises and games.

LR to ask School Office to email each school year with the Parent Rep email address to provide contact point.

3. Parent help for Year Group Assemblies  
KR to send out list of tasks required for Assemblies to all parent reps emails

4. Pupil Progress Notes before Parent/Teacher Consultation

LR clarified that the report note signed at the end of a Parent/Teacher consultation are more intended as an 'aide memoir' for the teacher, and are not really suitable as extra information for the parent before the meeting. LR said she is looking into the possibility of shorter and more frequent reports spread over the academic year, and will communicate further on this idea in the future.

- 5 Christmas Week

LR handed round a summary of activities planned for Christmas Week in school 14<sup>th</sup> – 18<sup>th</sup> December.

BS summarised arrangements for the Christmas Lunch. Helpers are needed from 10.45 on Wednesday 16<sup>th</sup> December to set up tables and be ready to serve lunches for the first sitting at 11.45, clear tables and serve the second sitting, and clear again. It was agreed that the previous year's system of a chain of servers to tables worked well. Some parents confirmed are available to help on this day – festive hat/ top to be worn.

It was asked if the audition element to the talent show meant that the more confident and extrovert children would get chosen each year, and others were perhaps not getting a chance to participate. LR didn't think this was an impediment to children taking part, and some parent reps agreed that the children all had a fair chance.

5. Class Matters

JM asked whether work done from the Grid Homework was always recognised and shown in class, as she had impression from her child this was not always the case. LR confirmed that it is a routine in the class that Grid Homework is shared with the teacher and class and often put up on the classroom homework board. LR also said this homework was intended more for being shown and discussed in class rather than being given marks.

EJ said that some parents thought that the quantity of sweets available at the school disco was too much, and meant that children were preoccupied with buying sweets instead of dancing and doing other activities. There was some agreement with this, though some parent reps thought it was fine and no change needed. However, there was some discussion of pre made sweet bags which children might buy at the beginning of the disco. JM will talk to SB about this possibility.

## 6 PTA Matters

CK spoke about the Christmas Bazaar on Friday 11<sup>th</sup> December and that a lot of helpers would be needed on the stalls and to supervise Year 6 children on stalls. Help needed from 1pm. Presents are not required to be wrapped this year. CK is to email a list of jobs to all Parent Reps. The hall is also booked from 2pm in case of bad weather.

## 7 Any other Business

LR spoke about Road Safety around the school, and that volunteers in visible jackets will be outside the school monitoring pick up and drop off times. Jenny Butter (Parent Year 4) is asking for helpers. This is tying in with National Road Safety week (23-29 November). There will also be an in-school poster competition for road safety, the winning design will appear on front cover of BN5.

LR confirmed she will re-broadcast the voluntary one-way system for school traffic to the new Reception parents this year, and that the zig zag lines by the school are in urgent need of re painting.

Date for next meeting will be in the New Year, details will follow.