

**FULL GOVERNORS' MEETING  
HELD ON THURSDAY 2<sup>nd</sup> February AT 6.30PM**

**Members Present**

Rev Christina Bennett, Rod Brown, Louise Clark, Rev Paul Doick, Maureen Gribbon, Julie Jewell, Stephen McCulley, Bridget Meinecke, Emma Smith and Dan Valovin,

	<b>Action</b>
<p><b>1. Apologies</b> Jane Brown, Jill Dyson</p>	
<p><b>2. Declarations of Business interests</b> None</p>	
<p><b>3. Minutes from meeting held on 17<sup>th</sup> November 2016</b> 3.1 4.3 It was announced by Rod Brown that DV had left the Governing Body. DV has now confirmed that he will remain until a replacement has been found.  The minutes are agreed and approved as a correct record.</p>	
<p><b>4. Matters arising (not covered by agenda items)</b>  4.1 SEE CONFIDENTIAL MINUTES  4.2 Election of Chair and Vice Chair of Governors 4.2.1 SM nominates LC to become Chair of Governors. MG seconds. It is unanimously agreed.  4.2.2 SM nominates PD to become Vice Chair of Governors. LC seconds. It is unanimously agreed.  4.3 All members thank LC and PD for stepping forward for the roles. 4.4 Formal Acknowledgement of the LA Governor appointment 4.5.1 It is formally acknowledged that Jill Dyson has now been accepted as the Local Authority Governor for St Peter's.</p>	
<p><b>5. Urgent matters</b> 5.1 ES has been asked to voice the concerns of parents about the access road for the second car park for the Leisure Centre that has been put forward for planning. The main concern is that there is no proposed footpath which could have a potential for accidents. The planning office has been contacted by parents. The Building Company for Deer Park provided money to the parish Council for a pathway to be built to the school. This issue has been discussed previously. DV confirms that the money given has been ring-fenced for a foot path and it was agreed to fund a link road from the Estate to the Leisure Centre. The £100k given has to be used for this or a footpath. DV and Nick Phillips met with the Council previously to petition for a new link road. It was proposed to use part of the Kings field that was never used. £100k would not be enough to build a road. Many people opposed the plans. The £100k will only be available for one more year and after this will disappear and not be able to be used. The football club will not allow a path to be put in next to the school fence as it will be too close to the football pitch. LC feels it would</p>	

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<p>eliminate the traffic issues in Northcroft. DV also feels it would help the Leisure Centre. ES believes it will be a good use of the money and better for families to get to school safely.</p>	
<p><b>6. Chair's Report/Overview of Chair's actions</b></p> <p>6.1 LC acknowledges the commitment from Rod Brown and Paul Drew during their time on the Governing Body. They gave their time and effort as members and Chair of Governors and a parting gift for both would be a nice gesture.</p> <p>(6.55pm – CB leaves)</p> <p>6.2 LC has started meeting SM as her role as Chair. She has also chaired the Performance Management Review for SM. LC informs the members that another member is needed for this committee. It is agreed to ask JD if she would like to take on the vacancy.</p>	
<p><b>7. Main Business</b></p> <p><b>7.1 )Headteacher's Report</b></p> <p>7.1.1 SEE CONFIDENTIAL MINUTES</p> <p>7.1.2 SEE CONFIDENTIAL MINUTES</p> <p>7.1.3 Monitoring is still good and is encouraging. This is backed up by our annual data summary document.</p> <ul style="list-style-type: none"> <li>• Year 1 are improving</li> <li>• Year 2 are still struggling but we were aware of this and are making progress</li> <li>• Year 3 are looking positive</li> <li>• Year 4 are looking very positive</li> <li>• Year 5 are strong</li> <li>• Year 6 are doing very well considering they are statistically the weakest year group in the school</li> </ul> <p>7.1.4 School Development Plan – this has been split into five sections that Ofsted look at. The description in the right column is given to show why a judgement has been made. The Senior Leadership Team were consulted before any comments were made.</p> <p>7.1.5 SEE CONFIDENTIAL MINUTES</p> <p><b>7.2) LA Visit Reports</b></p> <p>7.2.1 There are none to share as we are waiting for the previous one to be sent.</p> <p><b>7.3) Academy Status</b></p> <p>7.3.1 This was covered in the confidential minutes. PD feels that at some point a member from the Diocese should be invited in to give their statement to the Governing Body.</p> <p><b>7.4) Update to parents</b></p> <p>7.4.1 LC feels this is not urgent and was put into place during the Ofsted visit so is best to wait for the time being.</p>	
<p><b>8. Feedback from Governors monitoring visits</b></p> <p>8.1 No visits have recently been made.</p>	

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<p><b>9. Reports from Sub Committees</b></p> <p><b>9.1) Finance &amp; Premises</b>  9.1.1 Last met in October and are due to meet later in February.</p> <p>9.1.2 PD hands out a Finance report to the members. This gives information about what was discussed at the last meeting. The policies were approved as no changes were needed. The provisional budget figures given were as expected. The LCVAP application is focusing on the areas of work that need to be done so a smaller application has been sent off to the Diocese.</p> <p><b>9.2) Staffing, Curriculum &amp; Spirituality</b>  9.2.1 Members met on the 30<sup>th</sup> January. What was discussed at this meeting has already been covered in the confidential minutes. The SIAMS toolkit was reviewed.</p> <p>9.2.2 LC confirms that a new Chair is needed for this committee.</p>	
<p><b>10. Policies to be reviewed</b></p> <p><b>10.1) Confidential Reporting</b>  10.1. The policy is approved</p> <p><b>10.2) Emergency Plan</b>  10.2.1 The policy is approved</p> <p><b>10.3) Performance Management &amp; Appraisals</b>  10.3.1 These two policies have been merged into one.</p> <p>10.3.2 Page 7 paragraph 13 states that the review date is every school year but the cover states the review date is January 2019. It is unanimously agreed to amend this paragraph to state that the review date be every two years.</p> <p>10.3.3 With the above mentioned amendment the policy is approved.</p>	
<p><b>11. Information and Routine Matters</b></p> <p><b>11.1) Racial Incidents</b>  None</p> <p><b>11.2) Complaints</b>  None</p> <p><b>11.3) Safeguarding</b>  There has been one safeguarding matter that has come from Social Services. SM informs the Governors of the situation and that there are no concerns for the child.</p>	
<p><b>12. Chairman's actions</b>  12.1 LC will organise gifts for RB and PD.</p> <p>12.2 LC states that more members are needed for the Finance &amp; Premises committee and asks members to consider this.</p>	
<p><b>Date of next meeting:</b> Thursday 30<sup>th</sup> March 2017</p>	

Chairman's Signature Louise Clark